



## Election 2024 Guideline

### Election 2024 General Timeline

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|------------------------|----------------------|
| 1. Nomination Period:  | January 24 - 31      |
| 2. Campaigning Period: | February 1 - March 1 |
| 3. Voting Period:      | March 4 - 18         |
| 4. Results Announced:  | March 19             |

Please note: all deadline times are in Eastern Standard Time (EST).

#### **1. Nomination Period: January 24 - 31**

The deadline to submit a candidate nomination form is on or before **January 31, 2024 @ 11:59 PM (EST)**. If you do not submit a candidate nomination form on or before the deadline, you cannot be a candidate for election.

Digitally completed forms must be submitted to: **elections@cupe3913.on.ca**

Manually completed forms can be submitted to:

- The CUPE 3913 office (25 University Avenue East, first floor). Please contact Scott at [president@cupe3913.on.ca](mailto:president@cupe3913.on.ca) to make a drop off appointment.
- Via PDF App (e.g. Adobe Scan) submitted to [elections@cupe3913.on.ca](mailto:elections@cupe3913.on.ca)



## **Nomination Forms**

You may only choose one (1) position to run for. Forms with more than one chosen position will be sent back to the member to correct and resubmit before the deadline.

Digitally or manually complete the candidate information in full and sign where indicated.

You need two (2) nominators who are currently within their political membership (have had a work assignment in the past four (4) semesters) to digitally or manually complete the required information in full and sign where indicated.

If the completed form is not submitted on or before the deadline, the candidate will not be eligible to run for election.

The nomination form has been uploaded to the CUPE 3913 website ([cupe3913.on.ca](http://cupe3913.on.ca)).

Forms that are incomplete or improperly filled before the deadline will be returned to the candidate to complete and resubmit. If the corrected form is not submitted on or before the deadline, the candidate will not be eligible to run in the election.

## Eligibility

Candidates must be within their political membership with the Union at the time of nomination (i.e. they must have had a work assignment within the last four (4) semesters (i.e. W23 and later)).

Candidates must be able to maintain their political membership with the Union over the course of the 2024 - 2025 academic year (i.e. they must be guaranteed to have at least one (1) work assignment over the next four (4) semesters, to at least W25).

Candidates must be **Members in Good Standing (MGS)**. If they are not, they must complete the MGS form along with their Election Nomination Form in order to be eligible as a candidate. If they do not submit a completed MGS form on or before the deadline, they will not be eligible to run in the election.

MGS form QR code:



**2. Campaigning Period: February 1 - March 1**



If a position is contested - i.e., if two (2) or more candidates are running for the position - those nominees may 'campaign' for the position for which they are running.

'Campaigning' is defined as a candidate advocating for themselves for the position they are running for. This does not include discrimination and harassment against those running against them.

### **Campaign Material**

Candidates may provide campaign material to display at Union tabling in the UC during the campaigning period. The deadline to submit campaign material is **February 12 @ 11:59 PM (EST)**. Campaign material should be submitted to [election@cupe3913.on.ca](mailto:election@cupe3913.on.ca).

### **Campaign Statement**

A candidate may also submit a 250 word statement to [elections@cupe3913.on.ca](mailto:elections@cupe3913.on.ca) to be posted on the CUPE 3913 website. The deadline for this is **February 19, 2024 at 11:59 PM (EST)**.

This statement will be added to the election website unless the candidate informs the union on or before **February 26, 2024 at 11:59 PM (EST)** that they do not wish it to be added.

If a candidate does not submit a statement to [elections@cupe3913.on.ca](mailto:elections@cupe3913.on.ca) on or before **February 19, 2024 at 11:59 PM (EST)**, they will not (a) be permitted to submit a statement to be uploaded to the CUPE 3913 website or (b) to the election website.

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Any candidate submitting a statement more than 250 words will be asked to resubmit to conform to the word limit. If they do not do so by the deadline, their statement will not be accepted.

### **3. Voting Period: March 4- March 18**

Online voting will begin on **March 4 at 12:01 AM (EST)**, and will end on **March 18 at 11:59 PM (EST)**.

Eligible voters will receive an email on the first day of the election with a unique numerical code for voting.

Only Members in Good Standing may vote. Members who are not may sign up on or before **February 26, 2024 at 11:59 PM (EST)**.

### **4. Results Announced: March 19**

The results of the election will be announced on **March 19, 2024** via social media, email blast, and on the CUPE 3913 Website.